



Accident/ Incident Report Form

Please use this form to report accidents/incidents that happen on any ACC Adventures camps or courses and forward to the Mountain Adventures Coordinator and Programs Director. Please provide as much detail as possible about the accident, the conditions at the time and the actions taken by the group or outside rescuers. Pictures of the accident site and the exact location of the accident site are immensely useful for the reviewers. Please also free to submit emails with further details (in addition to this form) to office staff.

Date of report:	Date of Incident:	Time of Day:
Report completed by:		e-mail:
Address:		Phone #:
Participants:		
Trip Leader:		Rope Leader:
Location of Incident:		
Incident Type (circle): <u>Near Miss</u> <u>Injury</u> <u>Fatality</u>		
Location (description and exact map reference):		
Incident Description: (use back of form for more details)		
Other Witnesses:		
Number of people in group:		Number Involved in Accident:
Weather Conditions: (Snow pack, Ice, loose rock, visibility, temperature etc.)		
Other Significant Contributing Factors:		
Person Injured	Name:	Phone #:
Address:		
Treatment administered:		
Rescue Description:		

Why did the incident occur (Biases, weather, over confidence, poor communication etc)?

What was learnt?

How could this have been done differently to avoid a similar incident in the future?

Notes (please put additional information here or continue an answer you didn't have room for on the front):